



MELROSE PRIMARY SCHOOL
PARENT COUNCIL

<p align="center">MINUTES OF THE PARENT COUNCIL MEETING HELD ON 7 JANUARY 2009</p>	<p align="center">Action By</p>
<p>Present : Gilly Innes, Emma Sowerby, Kerry Clark (clerk), Aileen Mackay, Will Broome, Christine Proudfoot, Sharon Davidson, Ruth Nichol, Pippa Walls, Phil Lunts, Cllr Watson, Cllr Paton-Day Apologies : Mark Gaddie, Viv Seeley, Lynn Tullis</p>	
<p>WELCOME & APPROVAL OF MINUTES OF PREVIOUS MEETING The minutes of the meeting of 3 December 2008 were approved.</p>	
<p>MATTERS ARISING</p> <ul style="list-style-type: none"> • <u>A Curriculum for Excellence</u> – carried forward to next meeting • <u>Budget Cuts</u> – PC produced a letter for parents to send on to SBC • <u>Advertising Policy</u> – few comments received, agreed to go ahead with policy as previously discussed. Money to be received up front and receipted. VS to amend policy • <u>Consultation Policy</u> – to go to Janice for web site as soon as possible, extension of date for comments to 19 Feb. • <u>School Uniform/Logo</u> – small working group to discuss before next meeting, Christine to lead. Check with Border Embroideries re: possible changes and dates. • <u>Businesses visiting the School for Educational Purposes</u> – statement received from K Donaghy (for Leigh Riddell). Melrose Traders Association has been disbanded. Sophie Donaghy offering to be “link” between traders and school for the moment. • <u>Whiteboard Funding</u> – Pippa and Emma have prepared an application to the William Hill Trust. Hoping to fund 4 new boards (1 from PC and 3 from WHTrust). Pippa to submit application. 	<p align="center">VS LT KC PW</p>
<p>TRANSFORMING CHILDREN’S SERVICES</p> <ul style="list-style-type: none"> • Meeting held on 18 December 2008. Summary issued by G Rodger. • For Melrose: Head Teacher and 2 Deputes remain with 1 Principal Teacher (year 2010/11). Contact L Bendall/G Rodger to ask what’s next. • BDI this part of consultation has been postponed. Model/trial in Duns area first. New title to be sought. PC input/comments still welcome. Hoped to give comparison of current school budgets against proposed budgets. Intended to provide longer term contracts for ANAs. • Education Dept currently working on how to implement all the changes. 	<p align="center">PW</p>
<p>ENGAGING WITH AND REPRESENTING THE VIEWS OF PARENTS</p> <ul style="list-style-type: none"> • Parent Council Communication Sub Group has been attempting to raise the profile by the new newsletter, notice board in the playground. Viv hoping to photograph all members and display in school. • How can people give their view? Break down the parent body into chunks eg: year groups/classes. As reps to get a class response and return outcome at PC meetings. Do current reps have time for this? Will need to recruit more • Promote successes which will hopefully encourage parents to join 	

<p>in/invite them to join in with a small part of what PC does.</p> <ul style="list-style-type: none"> • The Parent Council has evolved since the Constitution was developed. And we have three sub groups – communication, fundraising and community. • Next newsletter – ask for email addresses for PC communication, display all members photos and contact number, ask that any comments be directed to class reps. • Raise profile at parents nights. 	
<p>100 CLUB</p> <ul style="list-style-type: none"> • Up to date with draws, data spreadsheet up to date. Surplus funds to PC main account for projects. Will will continue to administer at the moment. • New members required – should scheme be updated? Sub group Will and Aileen to discuss re-branding. Possible suggestions: Quartley draws for bigger prizes? or a 50/50 draw?(one winner gets half of prize pot, other half to PC) • May 2008 winners £30 – Leigh Riddell, £10 – Nicky McPhillimy, £5 – Marianne Ward • January 2009 winners £30 – (to be re-drawn) £10 – Heather Cunningham, £5 – Mandy & Geoff Wilson. 	WB/ AM
<p>ISSUES RAISED BY PARENTS All items addressed to date.</p>	
<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> • Letter of resignation received from Janice Douglas. Pippa has responded, thanking Janice for her contributions and expertise on the website for many years. • Water bottles – branded with school logos, should one be purchased for each new P1 child? Costs £1-£1.50. Discuss at next meeting • Bags2school – money for sending away old clothes. £200 per tonne. Oxfam based. Views sought from Marianne and Michelle (fundraising) and Gill Howard and Jill Robertson (eco schools). Kerry to copy info. 	PW KC
<p>ACOB</p> <ul style="list-style-type: none"> • Parent Council’s own Website. Set up by Will? Training 2 or 3 members to manage info (volunteers req’d). Do other schools have a PC website? Will to check and make proposals. • Contact Marianne or Michelle regarding “white elephant” items from Xmas Fair. • Leona Bendall has been asked by Active Learning Scotland for a “volunteer” to give their parent council experiences on a new video for training purposes. • Ruth to confirm our balance after the Xmas Fair + approx £800 to add from 100 Club. We plan to allocate £3,000 for whiteboard and £1400 to £2,800 for class trips in summer term as well as meetings some of the requests for maths resources from school. Pippa and Ruth to discuss. • Emma asked on behalf of school for help to fund (i) Maths Scheme Books which would benefit both children struggling and to challenge able kids. Textbooks not workbooks, covering all stages from B to F. Approx £800. (ii) Software for use with SHM for whiteboards – one off licensing cost of £1050 (iii) material for data handling of analytical work from National Testing £87.00. Emma to prioritise the wish list for Pippa and Ruth. • Cllr Paton-Day offered to put forward request at next SBC education meeting too. 	WB KC PW/RN ES/GI Cllr JPD
<p>DATE OF NEXT MEETING Wednesday 4 February 2009 at 6.30pm</p>	

