



MELROSE PRIMARY SCHOOL
PARENT COUNCIL

| MINUTES OF THE PARENT COUNCIL MEETING HELD ON 6 MAY 2009 | Action By |
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| <p>Present : Colin Howard, Michelle Stewart, Phil Lunts, Gilly Innes, Kerry Clark (clerk), Will Broome, Christine Proudfoot, Louise Cox, Ruth Nichol, Emma Sowerby, Elsa Patterson</p> <p>Apologies : Lynn Tullis, Cllr Watson, Cllr Parker, Cllr Paton-Day, Aileen Mackay, Pippa Walls, Mark Gaddie, Viv Seeley, Marianne Ward, Sharon Davidson</p> | |
| <p>WELCOME & APPROVAL OF MINUTES OF PREVIOUS MEETING Minutes of the meeting of 1 April were approved.</p> | |
| <p>MATTERS ARISING</p> <ul style="list-style-type: none"> • <u>Uniform</u> – A Groupcall reminder to parents will go out on 11 May asking that responses be returned by 15 May. Meeting with Border Embroideries to be arranged. Is there a contingency plan if there is a draw? Will there be a 3rd consultation? • <u>Nursery Gate relocation</u> – matter in hand. SBC and joiner have been out to site to survey work required. | <p style="text-align: center;">CP</p> |
| <p>100 CLUB PROPOSALS</p> <ul style="list-style-type: none"> • Proposals suggested by AM and WB were presented. • New name suggestion from pupil (P5 & P6) by 15 May • Hope to have new forms etc ready for the open afternoon 12 June and fair 13 June. • Ask “friends of Melrose Primay” , Grandparents, aunts/uncles, to take part too. • Will to check Lotto rules regarding the number of members/prizes. • Ruth to check how much 100 has given to the PC. • VS to be asked to produce a logo, once the name is decided. | <p style="text-align: center;">GI/ES WB/AM WB RN VS</p> |
| <p>PARENT COUNCIL WEB-SITE</p> <ul style="list-style-type: none"> • Separate from the school site. PC management, with members having limited access for uploads/amendments. • Easy to navigate home page with : Info on PC – who members are/what the PC does/event dates/minutes/contacts/consultation/FAQs/constitution. • Link from the school web-site and vice versa. E-mail links to members. • Suggestion to add a “google” search facility. • Launch date 12 June. • GI/ES to send WB photos for site. Parent Council members who were present all gave their consent to their child/childrens photographs being on the web site. • To have a look www.melroseparentcouncil.co.uk | <p style="text-align: center;">WB GI/ES</p> |
| <p>ENVIRONMENTAL POLICY</p> <ul style="list-style-type: none"> • Louise presented a list of ideas for broadening awareness of environmental issues eg packing/carbon footprints/energy used/waste management etc. • One of the main aims being further development of links with the school eco-committee. The PC also feel the need to become more | |

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| <p>eco-friendly and suggested setting targets initially with the same aim for all staff/pupils/PC/eco-comm. A gradual approach was suggested so that the children could benefit from hands on activities eg meter reading</p> <ul style="list-style-type: none"> • SBC kitchen food to be sourced as locally as possible. • LC to contact Jill Robertson to discuss further. • LC to check out grants for renewable energy sources. • LC to produce a ‘paper management’ proposal. | |
| <p>SCHOOL UPDATES</p> <ul style="list-style-type: none"> • <u>School Day End review</u> – Gilly presented findings following the first 6 months of the new timings: benefits include improved behaviour, less time resolving conflicts, fewer incidents requiring first aid treatment, ANAs and CAs have more time in class bringing a positive impact on afternoon learning. The pupils were surveyed with the findings being 66% happy with the changes and the remainder unhappy due to lack of football time! The after school clubs have all accommodated the changes. • Gilly proposed sending out a letter to all parents detailing the above elements, however after much discussion it was agreed that there should be an opportunity for parents to respond (as several appear to be awaiting a second consultation). Gilly agreed to provide a comments box on the letter to which parents would be free to voice their opinions which would then be taken into account in determining whether the 3pm will remain. A letter will be sent home following analysis of opinions. • <u>Playground Improvements</u> – no response to grant funding as yet. Re-surfacing may be put back to October. | |
| <p>ISSUES RAISED BY PARENTS</p> <ul style="list-style-type: none"> • Check provision of personal hygiene items in girls toilets in annexe. • School Newsletter not including enough pupil achievements. GI responded that achievement boards are in annexe and main building where pupils photos can be displayed. Agreed further discussion for next session 09/10. • Groupcall – is a communication tool available to the school, clarification of its use will be put in the newsletter. • Cake & Candy – any further sales will be cakes only NO CANDY | <p>GI/ES</p> <p>GI/KC</p> |
| <p>SCHOOL FAIR</p> <ul style="list-style-type: none"> • Festival Theme. • Stalls from 4-6pm, volunteers required for 1.5 hour slots. BBQ/Drink token for all helpers. • BBQ to start around 5pm. • Riddell Fiddles will provide live music. • Bar – questions raised regarding this on health grounds/location. However, members voted to go ahead with the bar. • Raffle prizes required. • Michelle to discuss further at next meeting. | |
| <p>ACOB</p> <ul style="list-style-type: none"> • Scanner/printer available for a donation. Accept. | |
| <p>DATE OF NEXT MEETING Wednesday 3 June 2009 at 6.30pm</p> | |